**NOMINATION FOR DIRECTORSHIP ON AIBI BOARD**

**INSTRUCTION FOR FILLING NOMINATION FORM**

**All member organizations (including those who are already represented on the Board) are entitled to propose the existing Director/ any** of their authorized representative **to represent them on the Board.**

Employees of Member organizations, who are interested in offering their candidature for Directorship are requested to note the following:

1. Each member entity can have one representation on the Board by nominating any of their authorized representative;
2. All nominations must be made only by any authorized representative (other than the person being nominated) of the Member organization;
3. **Nomination Form** has two parts –
4. the **top** portion (first half) **to be filled by the Company Representative** proposing the name of the person to be nominated to AIBI Board;
5. the **bottom** portion (second half) is the Consent Letter – to be filled by the **person who wants to become a Director** on AIBI Board
6. **Form DIR – 2** (to be filled by the representative proposed to be a Director)
7. **Form DIR – 8** (to be filled by the representative proposed to be a Director)
8. Scanned copies of the duly executed **Nomination Form** along with supporting documents (**Forms DIR-2 , DIR 8, self-attested Pan Card copy & self attested address proof)** should be **emailed to** **ceo@aibi.org****.in and info@aibi.org.in.** **on or before 5 p.m. on 20th September 2024.**
9. **The last date for withdrawal of Nomination/Consent is by 5 p.m. on 24th September 2024**. **The same should be emailed to** **ceo@aibi.org.in** **and info@aibi.org.in.**
10. **All candidates are also requested to obtain their DIN (if they already don’t have one) from the Ministry of Company Affairs, as without DIN they cannot be appointed as a Director. DIN has to be obtained on or before filing nomination.**